sabinohills

FAMILY DENTISTRY

PATIENT RIGHTS AND RESPONSIBILITIES

Insurance & Financial Responsibility

- **Out of Network Provider for All Plans**

Beginning September 1, 2025, our office will no longer be contracted with any dental insurance company. We are considered an out-of-network provider for all plans. As a courtesy, we will continue to submit claims to your dental insurance company on your behalf. However, your plan may reduce benefits when seeing an out-of-network provider.

- **Estimates vs. Final Payment**

With your request, we will provide you with a treatment cost estimate based on information from your insurance. Please note that your insurance company makes the final determination of benefits, and any amounts not covered will be your responsibility.

- **Payment at Time of Service**

All patients are required to pay the estimated cost at time of service. *If your plan is Delta Dental,* you will be required to pay in full for all services completed and once your insurance processes the claim, reimbursement from your insurance will be sent directly to you.

- **For Cigna Total Dental PPO Plans**

We will be an out of network provider starting April 1st, 2026 and the above notes will not apply to you until that date.

X-Rays and Examinations

- As a standard of care among dental practices, we take annual diagnostic exams and updated x-rays for all patients. This allows us to diagnose any early signs of caries or other dental problems such as bone loss and periodontal disease that may worsen with time. Our office is equipped with advanced digital x-ray technology so there is minimal radiation exposure.

Amalgam/Silver Fillings

- Most insurance plans downgrade back-tooth fillings to amalgam/silver, as they are much less expensive than tooth colored material. Our office does not provide silver/amalgam fillings. Dr. Michael Allen does not recommend them. We understand that dental treatment can be an investment for you. It is important to understand that tooth colored fillings last longer and do not pose as many risks as silver fillings do. Please note that there may be a difference in out-of-pocket cost with your insurance, but we will do our best to provide you an estimate that includes any downgrade.

Federal Government Employees

- If you are employed by the Federal Government, please note that we may be required to bill your medical insurance as a primary plan. For this reason, if you do not have a physical card, you will need to give the office a copy of your medical insurance plan within 60 days of your visit to ensure your claim is submitted in a timely manner. Failure to provide this documentation may result in unexpected higher out-pocket costs.

(Please see reverse)

Cancellation Policy

- We strive to render excellent dental care to you and the rest of our patients. In an attempt to be consistent with this, we have implemented an Appointment Cancellation Policy that allows us to schedule appointments for all patients. When an appointment is scheduled, that time has been set aside especially for you and when it is missed, that time cannot be used to treat another patient. To be respectful of our patient's time and doctor's schedule, we require at least 24-48 hour advanced notification if you are unable to honor your commitment. There will be a $50 charge if you cancel your appointment without prior notice or on the day of the appointment.

Acknowledgement

- By signing below, you confirm that you:
  - Have read and understand these updated office polices.
  - Accept financial responsibility for all treatment provided.
  - Understand that Sabino Hills Family Dentistry is an out of network provider for all dental insurance plans effective 9/1/2025.

PRINTED Patient name/AND Guardian Name Date

SIGNATURE of Patient/Guardian